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| lyslogoJOB DESCRIPTION**Youth Worker** **(Community based, detached & outreach)** |
| **Function:** | The focus of this position will be on engaging marginalised, vulnerable or disadvantaged target groups of young people (10-24 years) in meaningful youth work opportunities as per UBU operating guidelines. Utilising detached and outreach approaches, the youth worker will ensure high visibility amongst young people in their community and meet them ‘where they are at’. |
| **Area:** | Based in the Garryowen Community. The position will entail the delivery of detached & outreach youth work in the Garryowen area during ‘out of hours’ times (afternoons, evenings and weekends). Community visibility will be a key element of this position.  |
| **Reporting To:** | Limerick Youth Service Manager  |
| **Liaising With:** | Young people, staff & volunteers, other youth providers (voluntary and statutory), community providers, relevant community fora / committees, schools, parents etc.  |
| **Primary Duties****& Responsibilities:** | **Young people*** Engage, consult and listen to young people in the Garryowen area to review and determine gaps in provision in provision and provide relevant opportunities.
* Plan, implement and review non formal education programmes / activities & opportunities with young people in the area.
* Work with young people using a variety of methods including;

group work, one to one work, detached work, holiday provision, residential work & evidenced informed programmes.* Ensure that marginalised, disadvantaged & vulnerable young people receive 80% of the direct programme effort.
* Recruit, support and supervise volunteers to engage effectively in suitable programmes and activities with the target group.
* Ensure that the protection and welfare of children is a primary concern of all staff and that, when child protection issues arise, all staff adhere to procedures
* Support young people to access and engage in programmes and services that promote personal development, communication, positive relationships and physical and mental health and well-being

**Communication & Collaboration** * Engage with young people & their families in the Garryowen community via detached and outreach approaches.
* Meet the needs of young people and facilitate their progression through Limerick Youth Service supports, statutory, community, sporting and voluntary bodies.
* Ensure young people have access to necessary services and opportunities through collaborative work with other staff of LYS & as per UBU operating guidelines.
* Record and maintain appropriate records and reports as required; to include a weekly log, 3 monthly report, annual plan and report.

**Administration & Finance*** Participate in project budget planning in line with Financial Procedures
* Document to the line manager any unmet needs of young people/families within the service.
* Complete project & programme planning, monitoring & reporting as required.
* Develop best practice & maintain professional boundaries.
* Attend supervision as required.

**Training & Development** * Avail of and attend relevant training and development opportunities.
* Always represent the organisation in a professional manner and maintain high standards by adhering to policies and procedures.
* Participate in Performance appraisal system & supervision with Line Manager

**Quality** * Ensure all case, financial and administrative records and files are maintained to a high standard
* Adhere to quality and best standards in all aspects of the work
* Attend team meetings and other organisational fora as required.
* Always maintain confidentiality.
* Complete incident & accident reports as necessary.
* Ensure that activities, work and leisure areas are safe & secure to carry out duties.

**Other*** Carry out any other reasonable duties & responsibilities deemed necessary by Limerick Youth Service or project committee.
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| **Hours of work:** | Primarily afternoon, evening and weekend provision. |
| **Please note:** | The duties as outlined above are indicative of the main activities to be undertaken. They are not intended to be exhaustive.  However they may be subject to reasonable change in line with the future direction and changing needs of the organisation. None of these duties will be outside the capability of the worker. |
| **Remuneration:** | Dependant on Experience  |

**Person Specification**

* Excellent communication & facilitation skills.
* Self-starter who can work on own initiative and as part of a team
* Empathetic and sensitive to deal with young people and the public with discretion to handle confidential matters.
* Self-motivated to achieve high standards and outcomes.
* Ability to analyse information and make decisions that meet the goals of the project.
* Excellent interpersonal skills including the ability to liaise with a wide range of contacts to build and maintain effective working relationships.
* Flexible to respond to changing needs as they arise
* Highly organised, good time management with ability to prioritise work.

