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**Garda Vetting Identification**

**Validation Form**

**One per Applicant**

Before a vetting application can be processed, it is a Garda Vetting requirement that applicants complete a 100 Point Identification Check. This form must be signed by a responsible person and forwarded along **with copies** of your ID to: Sinead Noonan, HR Manger, Northside Youth Space, Ballynanty, or sineadn@limerickyouthservice.org

Simply complete this form by following the steps below.

**Step 1 (gather original documents, and photocopy one of each (photo ID & Proof of Address) to the value of 100 points, see list overleaf)**

 The following Individuals may verify applicant’s identification and sign this form:

* LYS Staff Member
* Club Leader
* If unable to access one of the above locally, the designated person may be one of the following:

Garda, School Principal, Doctor, a Commissioner for Oaths, Solicitor, Priest.

**ID PROOFING MUST BE VERFIED, IN PERSON, BY A DESIGNATED RESPONSIBLE PERSON**

**Step 2 (to be signed by a Responsible Person)**

I have checked the identity of the applicant in the attached Garda Vetting application form against the original documents marked on page 2 and confirm that this is the person applying for Garda Vetting. I have informed the applicant that this information will be passed to Limerick Youth Service and they have agreed to share their personal information with LYS and appropriate, relevant organisations.

**Name of Applicant : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Authorised Person:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** *(please print)*

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***(hand written only)*

**Role** *(from above list):* **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Club** *(if applicable):* **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*WARNING: It is an offence if you knowingly make a false statement for the purpose of obtaining or enabling another person to obtain Garda Vetting.*

**List of Acceptable Documents (100 points required)** **Please include proof of address no older than 6 months**

|  |  |  |
| --- | --- | --- |
| **Identification Documents –****Original forms of ID must be checked, photocopied and sent to LYS with the vetting form** | **Points** | **Please Tick** |
| Irish Driving Licence or Learner Permit (new credit card format) | 80 |  |
| Passport ( from country of citizenship) | 70 |  |
| Irish Certificate of Naturalisation | 50 |  |
| Birth Certificate | 50 |  |
| Garda National Immigration Bureau (GNIB) Card | 50 |  |
| National Identity Card for EU / EEA/ Swiss Citizens | 50 |  |
| Irish Driving Licence or learner permit (old paper format) | 40 |  |
| Employer ID | ID card issued by Employer (with name and address)  | 35 |  |
| ID Card issued by employer (name only) | 25 |  |
| Letter from Employer (with in last two years), Confirming Name and Address | 35 |  |
| P60 /P45 or Payslip (with home address) | 35 |  |
| Utility bill e.g. gas, electricity, television, broadband (Must not be less than 6 months old. Printed online bills are acceptable. Mobile phone bills are not acceptable) | 35 |  |
| Bank / Building Society/ Credit Union Statement | 35 |  |
| Credit / Debit Card/ Passbook (only one per institution) | 25 |  |
| National Age Card (issued by an Garda Síochana) | 25 |  |
| Membership Card Club, Union Or Trade, Professional Bodies, Educational Institution | 25 |  |
| Correspondence | From an Educational Institution / SUSI/CAO | 20 |  |
| From an Insurance Company regarding an active policy | 20 |  |
| From a Bank / Credit Union or Government Body or State Agency | 20 |  |
| **CHILDREN UNDER 18 YEARS** (any one of the following) |
| Passport ( from country of citizenship) | 100 |  |
| Birth Certificate | 100 |  |
| Written statement by the principal confirming attendance at educational institution on a letter head at that institution | 100 |  |
| **RECENT ARRIVAL IN IRELAND** *(Less than 6 weeks)* |
| Passport | 100 |  |
| **Vetting subject is unable to achieve 100 points\*\*** |
| Affidavit witnessed by a commissioner for Oaths | 100 |  |
| **Total** |  |  |